

Manor Park Community Council



2016

Annual Report

The Manor Park Community Council

Providing recreational programs in our community for over 35 years!

The Manor Park Community Council (MPCC) aims to help build a strong and livable community by providing residents with activities that develop their bodies, minds, and community spirit.

The MPCC provides recreational and licensed child care programs to participants from the greater community. The MPCC manages the Community Centre and takes pride in our parks and sports sites. We draw on local talent for volunteers and employees while collaborating with others whenever possible. Through the Manor Park Chronicle and manorpark.ca, the MPCC supports the exchange of ideas in a well-connected community.

Manor Park Community Council (MPCC)

100 Braemar Street
Ottawa, ON K1K 3C9

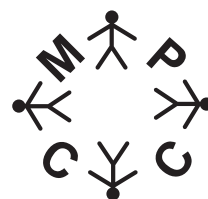
Office phone: 613-741-4776
mpcc@manorpark.ca
manorpark.ca

The MPCC office is located in the
Manor Park Public School.

Manor Park Community Centre
100 Thornwood Road
Ottawa, ON
Phone: 613-741-4753

OUR VALUES:

- Fostering community spirit
- Meeting needs
- Promoting healthy living
- Building social capital
- Maintaining inclusivity
- Bringing people together



Manor Park Community Council



MESSAGE FROM THE CO-CHAIRS



Putting into place the framework for exciting growth projects was a goal for Manor Park Community Council (MPCC) in 2016. Fostered by a strong partnership with our City Councillor Tobi Nussbaum's office, the MPCC was able to secure funding and building plans for the long-awaited renovation to the Community Centre. Community input from a survey taken of Manor Park residents informed decisions regarding the renovation. We hope to see shovels in the ground before the end of 2017. Another growth project put into place was the upcoming renewal of the tennis courts on the grounds of Manor Park Public School. Plans include a more level playing court, fencing and new nets.

The cornerstone of our programs remained the Before- and After-School Program run out of Manor Park Public School. Limited only by physical space in the school, attendance was at capacity in many age groups. Educators in the program followed the *"How Does Learning Happen?"* pedagogical framework



Jennifer Thiessen, Tom Golem

from the Ministry of Education. Students in the program participated in plays, Claymation and other student-led areas of interest.

Centered in the heart of Manor Park, MPCC's community events brought us together through events such as 'Rock the Block' and the annual Skating Party. These free events continue to grow in popularity year after year.

MPCC owes its success to an excellent and committed staff and Board of Directors' volunteers. We welcomed new staff in key positions, created new positions within our organization as well as welcomed new members

to the Board. As the MPCC continues to grow and evolve the need for volunteers on both our Board and for community events also grows. Helping maintain our rink, serving popcorn at 'Rock the Block' or having a say in the decision making as a member of the Board are all ways that you can be involved in our community.

Jennifer Thiessen and Tom Golem

EXECUTIVE DIRECTOR'S REPORT



LANA BURPEE

An ambitious and multi-faceted plan was laid out for 2016.

The plan included organizational restructuring, a focus on sports and *Make it!* programming, upgrades in communication, technology and financial platforms, responses to provincial changes in pedagogy and child care legislation – and a partnership with the city on long-awaited retrofits of the community centre and tennis courts.

The Manor Park Community Council (MPCC) opened two new management positions: Supervisor, Manor Park Playschool and Assistant Supervisor, 'Before- and After-School in Manor Park', licensed child care. These changes to our organization's structure recognized the benefit that dedicated management can deliver to key programs, facilitated a smooth transition during staffing changes – and for the long-term, created a management team which collaborates and shares.

A new and vibrant website was launched at manorpark.ca, and we took our nascent steps on facebook and twitter. In late 2016, a direct debit fee payment alternative was rolled out to families in 'Before- and After-School in Manor Park' and the Manor Park Playschool. Technology changes included computer and software upgrades and the migration to cloud computing. Professional development included education on



'Child Care and Early Years Act' (CCEYA), its legislated framework and new pedagogy requirements.

The Manor Park Community Council delivered some 110,000 participant user hours, employed 68 individuals and benefited from invaluable volunteer contributions. Everyone shared in programming highlights that included the totally new (*"Make it! in Code"*, *"Party HEARTy"*, *"Imagination Camp"*), the return of a favourite (*"Watercolour Painting"*), working together (hydration station at the Scotiabank Ottawa Marathon), and playing together ('Rock the Block' and Skating Party).

Opportunities remain in sports programming for both children and adults.

Retrofitting community centre and tennis courts became real in 2016. With a working relationship between MPCC and city representatives, these projects are moving towards realization.

On behalf of myself and our employees, I would like to express gratitude to the Board of Directors for their support, and leadership.

We are proud of the job we do for the community we love.

A SUCCESS STORY



Learning to cook, testing chess strategies or building with Meccano were a few of the twenty-four programs that were offered to elementary students during their lunch breaks. Once weekly, for eight weeks, children participated in arts programming without leaving their school. Local experts taught the classes in space provided by the school. Online registration made program registration and payment easy.

The concept was simple. Quality programs, that were reasonably priced and offered at a convenient time, fill up. The greater success was found in the relationships that made the programs possible, the barriers to participation that were removed, and some unexpected perks.

Providing arts programming during a school day was only possible because of the strong relationships which had been established in the past decade with the administration of the Manor Park Public School and Home and School Association. They made space and resources available free of charge including: libraries and gyms, an endorsement of arts education, distribution of program flyers, electronic newsletters, and on-going advice on the needs of the community. In exchange, the MPCC made 10% of all program spots available free of charge to students identified as having financial barriers to participation.



Lunchtime arts programs increased the 'programming hours' available to the MPCC. New programs didn't have to compete with our established sports on weekday evenings. Parents were satisfied to know that they didn't have to run out to another one of their children's activities while juggling work, dinner and siblings. And, having an occasional indoor lunchtime during the winter was popular.

Recreation jobs are often seasonal and part-time. Lunchtime arts programs gave our existing employees additional hours at a premium rate of pay. Another perk was the ability to 'test' programming ideas and concepts during lunch programs before launching them into summer day camps or extended sessions in 2016.

HIGHLIGHTS



'BEFORE- AND AFTER-SCHOOL IN MANOR PARK'

Another great year! This licensed child care program balances indoor and outdoor activities, individual and group play, active and quiet times, and sports and the arts. Programming highlights included: a visit by the Humane Society, 2nd Annual Claymation Film Fest (videos created using clay figures), 'Shakespeare in the Park' (outdoor production of Macbeth), dodgeball tournaments, and fun in the water splash pad.

Our professional educators keep parents informed about their child's learning using pedagogical documentation. These vibrant photo representations, located outside of the MPCC office, have created a buzz! Child-centered, exploratory and play-based learning is shaped by the new pedagogical document *"How Does Learning Happen?"* along with *"Early Learning for Every Child Today"*. Activities build on the interests of the children, providing a stimulating and engaging environment that enhances children's natural sense of curiosity.

Before- and After-School in Manor Park serves over 145 children, JK to grade 6, with the participants attending Manor Park Public or other local schools. Families enjoy full- or part-time attendance options, and the availability of fee subsidies.

The licensing guidelines outlined by the Ministry of Education were met with compliance upon annual inspection. In 2016, the first General Operating Grant monies were received from the province and city. The provincially mandated wage enhancement, to help narrow the wage gap between our educators and those employed by school boards, increased to \$2/hr with the support of grant monies.

The after-school program began working with Children's Integration Support Services (CISS) to help with the integration of children with special needs. Professional education training focused educators on the environment and how it can impact children. In addition, the program received enhanced staff funding and consultative support from a CISS Resource Consultant.



Under new management, including a newly created Assistant Supervisor position, our program continued strong registration growth remaining the largest program in terms of revenue and net income.

PA DAYS

'Before- and After-School in Manor Park' offered six full days of activities for children on OCDSB professional development days. Programming themes, "Out of This World", "Ancient Myths", and "Under the Sea", were highlights. Parents appreciated the flexible options of daytime and extended-day care, offered at an additional cost.

MANOR PARK PLAYSCHOOL

Where children laugh, learn and play!

The Manor Park Playschool provides a warm, caring environment for toddler- and preschool-aged children (18 months to 5 years old) in a morning program. Art activities, gross motor sports and games, musical fun, and more, make this program a place where children thrive as they explore through play in age-appropriate activities. Visits from Ottawa Public librarians, special days ('Teddy Bear Picnic', 'Pajama Day') and fun themes ('Under the Sea', 'Community Helpers') allow our experienced staff to create a quality program that is both structured and relaxed. Parents appreciate being able to choose the number and combination of days their child attends. Geared towards children's success in skill-building, the Playschool continues to grow in popularity.

"They are so excited and full of stories every day!"

SUMMER DAY CAMPS

We love summer camp – and want to give each camper the best experience ever. 100% of survey respondents told us their child's camp experience was 'very good' or 'excellent'. They loved our location, steps from home and enriched with parks, sports fields, play structures and the water splash pad. Families told us that our staff were amazing: gentle and kind; enthusiastic and creative!

Children ages 4-5 years and 6-10 years enjoyed half-day camps along a variety of themes. Favourites in 2016 included: "Olympic Sports & Games", "Imagination Camp", "Make it! with Wood", "Make it! in the Kitchen", "Park Safari", "Ultimate Air Band", "Hurrah for the Holidays", and "I love Camp". Optional extend before- and after-camp hours plus a free supervised lunchtime provided our families with lots of flexibility.

"The counselors are amazing."

Our staff create the magic! Returning counselors were joined by Focus on Youth students, Canada Summer Jobs grant employees, and junior volunteers.

Summer Day Camps retained their #2 position in revenue and net income.





SPORTS

A variety of indoor and outdoor sports are offered to keep young and old moving and having fun! Using sports fields, tennis courts, baseball diamonds, and gyms, the program selection included: flag rugby, soccer, baseball, and floorball. No experience was needed for our co-ed recreational sport programs. We supplied the equipment and coaching. Fitness for adults attracts adults and seniors to a selection that includes old favourites like “Zumba” and “Totally Toned” as well as new favourites like “Core Body Fitness”, and “Party HEARTy”. Our participants supply the fun!

FREE TENNIS LESSONS!

On the courts located near the community centre, 300 children enjoyed free tennis lessons during our partnership with Capital Kids Tennis. Learning on kid-sized tennis surfaces with racquets and balls especially for children, the new progressive tennis curriculum was an ace!

WATERCOLOUR PAINTING

Lots of talent is being developed in Manor Park with the return of watercolour painting, taught by a popular artist and instructor. Painting classes for adults resumed a regular schedule in 2016. The art display at community event, ‘Rock the Block’ impressed!

SPECIAL EVENTS

Special Events are community events! Throughout the year, the MPCC invites young and old to free events that encourage mingling with neighbours and building community. Events included: Skating Party and Chili Cook-off; Spring Cleaning; Ottawa Marathon hydration station; Garage Sale, and ‘Rock the Block’.

It is with our volunteers, pie bakers, chili contest entrants, businesses and community organizations that we can attract over 2500 participants to community events each year!

ARTS

The MPCC offers arts programming – during nutrition breaks – to students of Manor Park Public School. “Art around the World”, “Animation”, “Make it! in Code” and “Cooking: What’s for Breakfast?” rounded out 24 programs on offer during the school year. Taught by local experts, and priced to sell-out, these programs were really popular! We worked in co-operation with school administration to provide 10% of all spaces for free to those in financial need.

RINK

A night-lit, boarded hockey rink, skating oval and pleasure puddle give Manor Park one of the city’s largest outdoor ice surfaces. Built and maintained by MPCC staff along with volunteers, the rink enjoyed one of the best and longest seasons in 2016. Supervision on weeknights and weekends brought out hockey enthusiasts and pleasure skaters. Morning and afternoons were filled with students from Manor Park Public School and the after-school program.



Check out even more online on our website!



PAULA KIRTON

Once again, the MPCC returned an annual profit, though modest, over the previous year. The net revenue for 2016 is \$9,398 as compared to the \$49,122 in 2015. This decrease is attributable to the increases in staff costs required for the before-and after-school programs which themselves continued to grow in use within the community. The overall revenue rose by 6% to \$620,445.

Revenue from the suite of programs operated by the MPCC was \$530,169 which is slightly higher than in 2015.

We end the 2016 financial year with a healthy balance of \$420,080 leaving us in a good position for funding of the Community Centre and tennis court renovations. These funds are held in a general operational account.

Full financial statements are available by contacting the MPCC office.

THANK YOU!



The Manor Park Community Council gratefully acknowledges the supporting organizations, businesses, and families that contribute to our success.

SUPPORTING ORGANIZATIONS

City of Ottawa
Manor Park Public School
Manor Park Home & School Association
Manor Park Chronicle
Assumption Catholic School
Ottawa Catholic School Board
Ottawa-Carleton District School Board
Ontario Ministry of Education
Manor Park Community Association
Ottawa Public Library
Human Resources Development Canada
Canada Summer Jobs
Focus on Youth – OCDSB, OCCSB
Rideau-Rockcliffe Community Resource Centre
Lindenlea Community Association
NECTAR
Rockcliffe Community Centre
Ottawa East Minor Hockey Association

SPONSORS

Epicuria Fine Foods
The Works
Golden Crust Pizzeria
Celadon Spa
Edward Jones
Tamarack Race Weekend
Mia's Indian Cuisine

THE MANOR PARK COMMUNITY COUNCIL GRATEFULLY ACKNOWLEDGES:

The financial support of the City of Ottawa;
The financial support of the Government of Canada, 'Canada Summer Jobs 2016', and
The support of the City of Ottawa and Ontario Minister of Education through the 'Wage Enhancement' contribution to 'Before- and After-School in Manor Park'.



VOLUNTEERS, EMPLOYEES, AND SUPPORTERS

Board of Directors
Jennifer Thiessen – Co-Chair
Tom Golem – Co-Chair
Paula Kirtton – Treasurer
Elizabeth Ainslie – Secretary
Marianne Blais
Maureen Rivoche
Allison Seymour
Erin Yoshida

EMPLOYEES

Lana Burpee – Executive Director
Darren Fournier – Community Program Director
Mandy Metcalfe – Supervisor, 'Before- and After-School'
Nancy Carisse – Program Supervisor, 'Before- and After-School'
Stephanie Sears – Assistant Program Supervisor, 'Before- and After-School'
Christine Poirier – Supervisor, Manor Park Playschool
Natalie Champagne – Office Administrator
Roberta Gal – Graphic Design
Tanya Kent – Graphic Design
Christa Ramonat – Bookkeeper
Judy Beehler

Stuart Bowden
Samantha Brady
Pamela Bridgeo
Cameron Buck
Innes Buck
Alex Burpee
Fil Caballes
Natalie Champagne
Fadzai Chiripanhura
Maria Chung
Jennifer Coulas
Melissa Dawe
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Katie Dodsworth
Ted Fadden
Leah Garnaitis
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Amang Hangsawak
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Muna Ibrahim
Maliha Ikhlas
Dylan Jones
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Fannie Montsion
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Muna Nur
Jenny Ou
Aleksandra Pietrasz
Christina Pizana-Fraser
Sonny Raina
Christa Ramonat

Anjelkia Raymer
Mehmaz Riaz
Alex Robb
Stephanie Sears
Kaitlyn Shaver
Carrie Sun
Jennifer Sweeney
Lia Marie Talia
Fred Toupin
Sara Trinco-Batra
Louise Trudeau
Vuk Vukajlovic
Lindsay Watson
Cary Willis
Lici Zhou

SUPPORTERS

Lana Burpee (Chili Champ)
Paul Radford (Pie Baking Winner)
Sue Massaad (Principal, Manor Park Public School)
Don Martin (Vice-Principal, Manor Park Public School)
Dom Pacheco (Chief Custodian, Manor Park Public School)
Shaun Rochette (Chief Custodian, Manor Park Public School)
Suzanne Sandford (City of Ottawa)
Rachel Theoret (City of Ottawa)
Jesse Cressman-Dickenson (City of Ottawa)
Bill Hewitt (City of Ottawa)
Jason Pantalone (City of Ottawa)
Carmen Renaud (City of Ottawa)
Ward Cosman (City of Ottawa)
Julie Brazeau (Ministry of Education)
Jennifer Whitehouse (Ministry of Education)
Luce Paradis (Principal, Assumption School)
Paul Gautreau (Principal, Assumption School)
Wendy Lambie (Focus on Youth OCDSB)
Adam Hobbins (Focus on Youth OCDSB)

MEMBERSHIPS

Volunteer Ottawa
Ontario Nonprofit Network (ONN)
Nonprofit Technology Network (NTN)