

Child Care Fee Subsidy – 2017 Summer Care

Families are required to demonstrate a continuous need for child care services to maintain eligibility for a child care fee subsidy. A stop in child care service at any time throughout the year, including the summer months, may result in ineligibility as the need for continuous child care may no longer be demonstrated by the parent. The information below is for both families who receive help with child care costs (fee subsidy) and child care service providers to prepare and plan for child care needs in the summer. Families are required to update and receive confirmation from the City of Ottawa of any changes in their subsidized child care services.

CURRENT CHILD CARE SERVICE PROVIDER IS <u>NOT</u> OFFERING CHILD CARE IN THE SUMMER		
Alternate Child Care Site Offered by Current Provider	Transfer to a New Provider	No Summer Care Required
<p>Families who choose another alternate child care location offered by their current provider are required to:</p> <ul style="list-style-type: none"> Register/attend child the same amount of days child is currently approved to attend by the City of Ottawa Continue to pay their full monthly parental contribution fee to the City of Ottawa, Financial Services Unit (FSU) Use their approved Paid Days Away when child is absent from care (i.e. vacation and/or sick) as per current arrangements Pay full cost of care should their approved Paid Days Away be exhausted. Families have the option to pay the full cost of care should they require more absent days for child 	<p>Families who choose to transfer from their current provider to a new licensed Provider are required to:</p> <ul style="list-style-type: none"> Have an active profile on the Child Care Registry and Waitlist (CCRAW) Ensure new provider has a vacancy and a contract with the City of Ottawa Ensure Confirmation of Space form in CCRAW is received by the City of Ottawa prior to last day of care with current provider Receive email confirmation from the City of Ottawa of approved transfer 	<p>Families who do not need child care during the summer months are required to:</p> <ul style="list-style-type: none"> Give their current provider 10 days notice and notify the City of Ottawa of their last day of care Re-apply on CCRAW should they need a child care fee subsidy in the future <p>IMPORTANT: Please note that child care fee subsidies are approved based on funding availability and highest family's prioritization. The City of Ottawa cannot guarantee a new or returning family a child care fee subsidy at a future date.</p>
CURRENT CHILD CARE SERVICE PROVIDER IS <u>OFFERING</u> CHILD CARE IN THE SUMMER		
Remain with Current Provider	Transfer to a New Provider	No Summer Care Required
<p>Families choosing to remain with current provider are required to:</p> <ul style="list-style-type: none"> Register/attend child the same amount of days child is currently approved to attend by the City of Ottawa Continue to pay their full monthly parental contribution fee to the City of Ottawa, Financial Services Unit (FSU) Use their approved Paid Days Away when child is absent from care (i.e. vacation and/or sick) as per current arrangements Pay full cost of care should their approved Paid Days Away be exhausted. Families have the option to pay the full cost of care should they require more absent days for child 	<p>(Same as details above)</p>	<p>(Same as details above)</p>

Please note that Child Care Fee Subsidies cannot be transferred to City of Ottawa Summer Camps (Recreation, Cultural and Facility Services).

For more information, please contact the City of Ottawa Child Care Fee Subsidy office at (613) 580-2424 ext. 24440 or by email at subsidycoordinators@ottawa.ca.