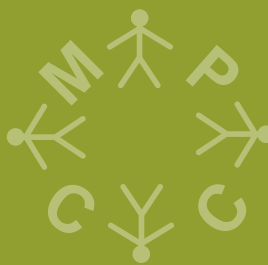


# Manor Park Community Council



# 2015 Annual Report



## The Manor Park Community Council

*Providing recreational programs in our community for over 35 years!*

The Manor Park Community Council (MPCC) aims to help build a strong and livable community by providing residents with activities that develop their bodies, minds, and community spirit.

The MPCC provides recreational and licensed child care programs to participants from the greater community. The MPCC manages the Community Centre and takes pride in our parks and sports sites. We draw on local talent for volunteers and employees while collaborating with others whenever possible. As co-publisher of the Manor Park Chronicle and [manorpark.ca](http://manorpark.ca), the MPCC supports the exchange of ideas in a well-connected community.

### Manor Park Community Council (MPCC)

100 Braemar Street  
Ottawa, ON K1K 3C9

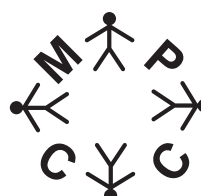
Office phone: 613-741-4776  
[mpcc@manorpark.ca](mailto:mpcc@manorpark.ca)  
[manorpark.ca](http://manorpark.ca)

The MPCC office is located in the  
Manor Park Public School.

Manor Park Community Centre  
100 Thornwood Road  
Ottawa, ON  
Phone: 613-741-4753

#### OUR VALUES:

- Fostering community spirit
- Meeting needs
- Promoting healthy living
- Building social capital
- Maintaining inclusivity
- Bringing people together



## Manor Park Community Council



## MESSAGE FROM THE CO-CHAIRS



In 2015, the Manor Park Community Council (MPCC) continued the hard work and dedication necessary to bring quality programming to our community. Additionally, in partnership with the city of Ottawa and others, we have laid the groundwork for future developments that will beautify and enhance recreational programming in Manor Park.

The MPCC continues to see growth in our well respected before and after school program, which brings drama, art, physical activity, learning and special guests from the community to enhance the fun and development of the school aged participants. We are proud to be a positive example of quality child care. That same commitment to quality can be seen in our preschool programming as well.

Our creativity continued with new Summer Day Camp themes that were well attended providing campers with exciting new skills and experiences. Our sports activities performed well and high quality unique programming, such as flag rugby, attracted a number of participants from well outside the traditional Manor Park catchment.

A large part of what we do is about giving back. Our dedicated staff, many of whom have worked at the MPCC for a number of years, continue to deliver bold and fresh ideas to enhance our programming. This past year, in September, we hosted the largest "Rock the Block" party Manor Park



Jennifer Thiessen, Tom Golem

has seen. In January, when the weather was not cooperating, our rink crew worked tirelessly to ensure we could host the community and local hockey teams at the annual skating party. These events are about bringing our community together and sharing good times with family and friends.

The MPCC is governed by a dedicated Board of Directors who is leading on a number of exciting capital projects in partnership with the City of Ottawa and with the assistance of our City Councillor Tobi Nussbaum. This year we have jointly taken action on a project aimed at improving the functionality of the Manor Park Community Centre.

On another note, with the support from the City and a financial contribution from a Manor Park family, planning is underway on a much-needed renovation and resurfacing of the Manor Park tennis court that will occur in Spring 2016. This improved facility will help re-establish tennis in Manor Park and provide a lasting gift for our community.

Manor Park is a dynamic community with a vibrant, adventurous spirit. The MPCC is proud to offer quality programming and activities that bring our community together.

*Jennifer Thiessen and Tom Golem*

## EXECUTIVE DIRECTOR'S REPORT



### LANA BURPEE

During the past 3 years, establishing 'Before- and After-School in Manor Park' and rebuilding the Manor Park Playschool were our focus. Real success was realized in 2015.

Our licensed after-school program continued with programming excellence, licensing compliance, increased registrations and double-digit growth. Fee subsidy and wage enhancements were new benefits enjoyed by our families and our staff. Similarly, a talented staff at the Manor Park Playschool created a warm and caring atmosphere in which to provide toddlers and preschoolers with quality programming—and continued steady growth. We're ready to embrace the changing face of child care in Ontario.

Success in these two core programs allowed us to turn our focus to sports programming, 'Make it!' initiatives and communication. Declining registrations in soccer, baseball were not stemmed. Refreshed programming for adult fitness, offered late in the season, did not revive attendance in an already crowded market.

Challenges in sports programming did not diminish success elsewhere. Arts programming during nutrition breaks at Manor Park Public School entered our programming stable

in January. We committed to a schedule of new program development and registration grew accordingly. Summer Day Camps outperformed again, proving the popularity of the format and value of experienced staff. 'Make it!' ideas contributed to the success of summer camps, but further programming releases were hampered by a lack of curriculum. A successful curriculum search has laid the groundwork for 2016.

A move to cloud-based computing was started to protect data and to aid document sharing. After many months of collaboration, we got down to building a new website on the manorpark.ca domain. Other behind the scenes work included policy updates, salary review, job realignments, and targeted professional development.

Nothing happens without the effort of MPCC staff—a dedicated and talented group of nearly 70! Thirteen employees celebrated over 5 years with the MPCC, with a half-dozen of those approaching 10 years! We enjoy the work of dozens of volunteers, and during special events their help is priceless.

Our sure path to continued success is paying attention to our community, employing talent, and delivering on what we promise. *Manor Park deserves the best.*



# HIGHLIGHTS



## 'BEFORE- AND AFTER-SCHOOL IN MANOR PARK'

So much more than its name suggests! On school days, some 145 children from local schools gather for art, sports, and activities in our licensed child care program. 'Before- and After-School in Manor Park' programming for children in grades JK-6 is led by qualified instructors—teachers, early childhood educators, drama and art specialists—who make the magic happen. The program shines with excellence! The students' drama production of 'The Wizard of Oz' received a standing ovation from parents and grandparents in the audience. 'Monster Reader' was performed by students for their peers. We held the first annual 'Claymation Film Festival' showcasing videos created from original scripts, and clay figures. A reading buddies program paired kindergarten students with grade 3 students. Add to that visits from the Ottawa Public Library, Fire Services, Little Ray's Reptiles, an Air Band concert, and sports tournaments – and you know why our program is so popular!

In 2015, the after-school program accepted its first fee subsidized registrations under the City of Ottawa's new fee subsidy program which allows parents to select the child care program of their choice. Implementation of a provincial wage enhancement, \$1 per hour, helped to narrow the salary gap between our educators in child care and those employed by school boards. The after-school program was consistent in meeting its licensing and best practices requirements.

## PA DAYS

*'Before- and After-School in Manor Park' PA Day programming is designed for maximum fun – think 'Where the Wild Things Are,' 'Medieval Times'—as well as maximum flexibility for parents. Daytime and extended-day care on PA Days following the OCDSB calendar, is optionally available at an additional cost.*

'Before- and After-School in Manor Park' remains the largest program in terms of total revenue, and net income. The program delivered growth of 8% over the prior year. The strength of registration required us to close registrations for some age groups.

## MANOR PARK PLAYSCHOOL

Since 2002, the Manor Park Playschool has welcomed children to learn through play. Songs and games, exploring literacy with 'Jolly Phonics' or visits from Ottawa Public Library librarians, packed the half-day format with fun. Monthly themes, ('Animals,' 'Transportation') and special days, ('Pajama Day,' 'Red Day') allowed the experienced staff to create a quality program that is both structured and relaxed. Parents appreciated our attention to French and numeracy skills. But it is the warm and caring environment for our small groups of toddlers (aged 18-30 months) and preschoolers (aged 30+ months) that make the Manor Park Playschool a place where children thrive.

The Manor Park Playschool grew by 25% over last year and exceeded budget expectations, solidifying a positive upward trend.

## SUMMER DAY CAMPS

One of our most popular programs—who doesn't love summer camp! — offered themed half-day programs for children 3-5 years, 6-10 years and 8-12 years. Parents told us that they love our community centre location, both steps from home and enriched with parks, sports fields, play structures and splash pad. A half-day format, bridged by (free!) supervised lunchtimes, and optional extended hours gave families the flexibility they were after.

Themes included: PanAm Sports & Games, Animal Crackers, Kids Create Great Things, Under the Sea, I Love Camp and cooking and wood *Make it!* camps. New in 2015, was the addition of a full-day drama camp, Shakespeare in the Park, which included a live production. Each camp included active sports and games, arts and crafts, silly fun and play in the water splash pad. Enthusiastic counsellors, supported by Focus on Youth students, Canada Summer Jobs grant employees, and teen volunteers brought the summer camps to life.

*“My son enjoyed the acting camp so much.”*

Camp registration increase of 15% was possible by adding kindergarten classrooms to the programming space, supporting a continuing growth trend. Camps rank #2 in program revenue.



## SPECIAL EVENTS

Special Events are community events! Throughout the year, the MPCC invites young and old to free events that encourage mingling with neighbours and building community. Events included: Skating Party and Chili Cook-off; Spring Cleaning; Ottawa Marathon hydration station; Garage Sale, and 'Rock the Block'.

It is with our volunteers, pie bakers, chili contest entrants, businesses and community organizations that we can attract nearly 2500 participants to community events each year!

### **ROCK THE BLOCK**

*The first Friday after the kids are back at school in September has become one of our biggest community events! Everyone gathers to 'Rock the Block' with food, activities, displays and an outdoor movie. The winner of our 3rd Annual Pie Baking contest was Penny Thompson beating out tough competition. The movie, 'Big Hero 6', inspired local sponsoring company Edward Jones to set up a photo booth featuring the characters. Displays by local organizations and businesses, and activities on the sports fields built everyone's appetite for The Works burgers, Epicuria Fine Foods and Golden Crust pizza!*

## SPORTS

***“The coaches were excellent! Thank you so much.”***

The wide variety of recreational sports offered both indoors and outdoors —on our sports fields, rinks, diamonds, courts, and gyms—are part of the MPCC's core programs. Soccer, baseball, rugby, floorball, and tennis remained popular for children aged 4-12 years. Adding Hooping, Belly Dancing, and HIIT the Gym to the calendar created an adult fitness option for nearly every day of the week. 'Stay Strong and Stable' continues to offer balance and strength training for older adults who are young at heart. Community League was launched to increase the sport options for adults.

### **COMMUNITY LEAGUE**

*Community League challenged adults to form teams with their Manor Park neighbours for friendly competition. Volleyball and floorball attracted enthusiasts looking to keep active with casual games. Play—for adults!*

The MPCC offers sports at the recreational level, opening participation to beginners and 'athletes' of all abilities. Equipment is supplied to provide access for as many as possible. Sports provided over 6% of programming revenue.

## NUTRITION BREAK ARTS

For 10 years, the MPCC has offered arts programming to students at Manor Park Public School—during their nutrition breaks. Each school day has two nutrition breaks and we provided programming for most of them! Local experts taught classes as diverse as cooking, origami, yoga, art or building with Meccano. The convenience of online registration and payment made it easy for families to register. Working in cooperation with school administration, we made sure that 10% of spots were free for those with financial need.

### **COOKING CLASS: 'FOOD TRUCK FAVOURITES!'**

*How did we make cooking nutritious food interesting? By bringing in moms who were experts, and leveraging the popularity of food trucks. Students were challenged to re-create their favourite food truck foods—think fish tacos, mini burgers, Asian noodles—for maximum nutrition. They brainstormed how to market and sell their new menu too!*

## RINK

Manor Park boasts one of the largest outdoor ice surfaces in Ottawa: night-lit, boarded hockey rink, skating oval and pleasure puddle. Built and maintained by MPCC staff along with volunteers, this rink enjoyed one of the best and longest seasons in early 2015. Supervision on weeknights and weekends brought out hockey enthusiasts and pleasure skaters. Mornings and afternoons were filled with students from Manor Park Public School and the after-school program.

## RENOVATIONS!

We have been busy moving, planning and building! In January our office relocated to a larger space on the main floor of the Manor Park Public School. With nearly 20 staff using the office on a daily basis, we were delighted to have more meeting and storage space. Families like the more convenient access too!

One giant step towards a dream of an updated Manor Park Community Centre was realized with the successful application for a Major Capital Grant through the City of Ottawa. The grant matches community funds, providing for a total of \$500,000 towards the project. Preliminary designs and community consultations are yet to come but an opening date in 2017 is firm.

The generosity of the Smith / Kamichaitis family will make the retrofit of the tennis courts a reality. Along with the support of City Councillor Tobi Nussbaum, MPCC and MPCA, the city will improve the surface of tennis courts with work completion scheduled for 2016.

# MANOR PARK COMMUNITY COUNCIL - CORE VALUES



## FOSTERING COMMUNITY SPIRIT

- Operating the Manor Park Community Centre and programming the surrounding sports fields
- Creating a community hub evidenced by increased use of the parks, play structures, rinks, splash pads – and a corresponding decrease in crime and vandalism
- Organizing special events
- Painting, planting, seeding, trimming around the community centre
- Hiring local teens and adults



## MEETING NEEDS

- Licensed before- and after-school child care
- Children's sports programs
- Adult fitness and community league sports
- Kindergarten preparation at the Manor Park Playschool
- Lunch break programming in arts and sports for elementary students
- Subsidized or free access to many programs
- Working with Ward 13 organizations to create a 'Youth Strategy'

## PROMOTING HEALTHY LIVING

- Offering a variety of sports at the recreational level
- Specialized fitness training for older adults

- Flexible fitness pass
- Cooking programs for children
- Endorsing 'smoke free' playgrounds

## BUILDING SOCIAL CAPITAL

- Collaborating with the city, school or other local organizations whenever possible
- Sharing knowledge with local organizations
- Linking with local business to increase the advertising and popularity of special events
- Joining not-for-profit networks
- Acknowledging and thanking supporting organizations and corporate participants

## MAINTAINING INCLUSIVITY

- Limiting fee increases to reduce financial barriers
- Committing to barrier free hiring
- Continuing free admission to community events

## BRINGING PEOPLE TOGETHER

- Electronic newsletter
- Operating community website
- Co-publishing the community newspaper

*Check out even more online on our website!*





## PAULA KIRTON

The MPCC continues to demonstrate positive financial growth year over year with total revenues of \$587,773 in 2015. This represents an 11% increase over 2014 and is in large part attributable to the success of core children's programming. Expenses rose from \$506,041 in 2014 to \$538,651 this year keeping pace with increased programs offered.

In 2015, the MPCC was successful in obtaining \$51,132 in grants from federal, provincial and municipal sources. These funds are used to maintain and enhance the quality of programs offered.

We end the 2015 financial year with net assets of \$410,682. This is an increase of \$49,122 over the previous fiscal year. These funds are held in a general operational account while longer-term cash assets are held in the MPCC Capital Development Fund, an easily accessible, higher interest savings account and are earmarked for projects of benefit to the community.

Full financial statements are available by contacting the MPCC office.

## THANK YOU!



*The Manor Park Community Council gratefully acknowledges the supporting organizations, businesses, and families that contribute to our success.*

### SUPPORTING ORGANIZATIONS

City of Ottawa  
 Manor Park Public School  
 Manor Park Home & School Association  
 Manor Park Chronicle  
 Assumption Catholic School  
 Ottawa Catholic School Board  
 Ottawa-Carleton District School Board  
 Ontario Ministry of Education  
 Manor Park Community Association  
 Ottawa Public Library  
 Human Resources Development Canada  
 Canada Summer Jobs  
 Focus on Youth – OCDSB, OCCSB  
 Rideau-Rockcliffe Community Resource Centre  
 Lindenlea Community Association  
 NECTAR  
 Rockcliffe Community Centre  
 Ottawa East Minor Hockey Association

*The Manor Park Community Council (MPCC) gratefully acknowledges the financial support of the City of Ottawa.*

### SPONSORS

Epicuria Fine Foods  
 The Works  
 Golden Crust Pizzeria  
 Celadon Spa  
 Edward Jones  
 Tamarack Race Weekend  
 Bridgehead



### VOLUNTEERS, EMPLOYEES, AND SUPPORTERS

#### Board of Directors

Jennifer Thiessen – *Co-Chair*  
 Tom Golem – *Co-Chair*  
 Christina Kaeser – *Vice-Chair*  
 Paula Kirton – *Treasurer*  
 Elizabeth Ainslie – *Secretary*  
 Maureen Rivoche  
 Allison Seymour  
 Erin Yoshida

#### Employees

Lana Burpee – *Executive Director*  
 Darren Fournier – *Community Program Director*  
 Mandy Metcalfe – *Supervisor*  
 Stephanie Sears – *Office Administrator*  
 Rebecca Wehner – *Office Administrator*  
 Roberta Gal – *Graphic Design*  
 Tanya Kent – *Graphic Design*  
 Christine Poirier – *Webmaster*  
 Christa Ramonat – *Bookkeeper*

Sekinat Alominie  
 Judy Beehler  
 Marie Blythe-Hallman  
 Emilie Boutin  
 Samantha Brady  
 Alex Burpee

Fil Cabelles  
 Fadzai  
 Chiripanura  
 Jennifer Coulas  
 Melissa Dawe  
 Callista DeSousa  
 Julia DiGravio  
 Kate Dodsworth  
 Sophia Drakos  
 Ted Fadden  
 Leah Garnaitis  
 Audene Gunter  
 Chris Hannant  
 Louise Hannant

Joy Hansri  
 Fathia Jama  
 Dylan Jones  
 Francis Lavergne  
 Julie LeBlanc  
 Nina LePage  
 Patrick Love-Vani  
 Amos Marsters  
 Julie McInnes  
 Duncan Miller  
 Anastassia Muckuck  
 Aniseh Nesrallah  
 Liam O'Brien  
 Jenny Ou  
 Aleksandra Pietrasz  
 Christina Pizana-Fraser  
 Christine Poirier  
 William Poole  
 Leanne Poothuillil  
 Sarah Quinn  
 Sonny Raina  
 Christa Ramonat  
 Anjana Ranjitkar  
 Stephanie Sears  
 Sean Selvanayagam  
 Kaitlyn Shaver  
 Carl Strukelj  
 Carrie Sun  
 Jennifer Sweeney  
 Lia Marie Talia  
 Fred Toupin  
 Samantha Tremblay  
 Sara Trincão-Batra  
 Louise Trudeau  
 Lindsay Watson  
 Rebecca Wehner  
 Cary Willis  
 Erin Yoshida  
 Volunteers  
 Deian Assadi  
 Jillian Beedell  
 Cameron Buck  
 Innes Buck  
 Dylan Jones  
 Emma Jones  
 Emily Kewell

Christine Kwon  
 Lena Py  
 Mila Py  
 Zsuzsika Schad  
 Sam Taylor  
 Wesley Wark (Hydration Station Captain)

#### Supporters

Sabine Straube (Chili Champ)  
 Penny Thompson (Pie Baking Winner)  
 Sue Massaad (Principal, Manor Park Public School)  
 Mark Newton (Vice-Principal, Manor Park Public School)  
 Daniel Martin (Vice-Principal, Manor Park Public School)  
 Emmanuel Robertson (Chief Custodian, Manor Park Public School)  
 Dominico Pontone (Chief Custodian, Manor Park Public School)  
 Judith Dupuis (City of Ottawa)  
 Rachel Theoret (City of Ottawa)  
 Jesse Cressman-Dickenson (City of Ottawa)  
 Bill Hewitt (City of Ottawa)  
 Jason Pantalone (City of Ottawa)  
 Carmen Renaud (City of Ottawa)  
 Ward Cosman (City of Ottawa)  
 Julie Brazeau (Ministry of Education)  
 Gayle McAllister (Ministry of Education)  
 Jennifer White-Ford (Ministry of Education)  
 Luce Paradis (Principal, Assumption School)  
 Paul Gautreau (Principal, Assumption School)  
 Wendy Lambie (Focus on Youth OCDSB)  
 Adam Hobbins (Focus on Youth OCSB)

#### MEMBERSHIPS

Volunteer Ottawa  
 Ontario Nonprofit Network (ONN)  
 Nonprofit Technology Network (NTN)